

# Special Services Guide for Vehicle Safety Inspection Stations

## Online Vehicle Safety Inspection System

As part of our continuing efforts to enhance services to the taxpayers of Guam, the Department of Revenue and Taxation has launched the Online Vehicle Registration Renewal Service, which allows vehicle owners to renew their vehicle registrations electronically using MyGuamTax.com.

## Role of Safety Inspection Stations

Renewal of a vehicle registration online is contingent upon the online submission of required registration data from special third parties, as follows:

- A "Passed" Vehicle Safety Inspection from an authorized safety inspection station
- A current insurance policy from an authorized insurance company

### At a Glance...

**WHAT:**

Online Vehicle Registration Renewal Service

**DESCRIPTION:**

Allows vehicle owners to renew their vehicle registrations electronically over the Internet.

**SUPPORTING SERVICE:**

The Online Vehicle Safety Inspection System allows inspection stations to submit required vehicle safety inspection reports to Rev&Tax electronically over the Internet using **GuamTax.com**.

*This system works in conjunction with the Online Vehicle Registration Renewal Service.*

**YOUR ROLE:**

To facilitate the online renewals of vehicle registrations by submitting safety inspection reports to our department via the online system for commercial entities, **GuamTax.com**

## How It Works

- Vehicle safety inspections stations login to GuamTax.com to enter customer inspection reports.

## What You Need To Enter

- License Plate Number
- Receipt Number
- Status (*defaults to 'Passed'*)
- Inspection date (*defaults to current date*)

## Query Feature

Our online system also offers a convenient query feature which allows you to search all reports submitted by your inspection station. You can search by:

- Date added
- Inspection date
- License plate number
- Receipt number
- Vehicle Identification Number (VIN)

## Accessing the System

The specialized online services for inspection stations are available on **www.guamtax.com**.

## Register for a GuamTax account

Your company must register for an account using the Registration Form for Specialized Services Providers, which can be downloaded from the GuamTax.com site. Inspection stations may register for separate accounts for each inspection station under the same company.

## Technical Support & Feedback

If you have questions about our online services, please call the system administrator of online services at (671) 635-1809, send e-mail to [pinadm@revtax.gov.gu](mailto:pinadm@revtax.gov.gu), or use our online contact form at [www.guamtax.com](http://www.guamtax.com).

### GuamTax.com

### System Requirements

To use the online services available on GuamTax.com, you must have the following:

- Internet access
- Standard web browser with Cookies and Java enabled  
*\*GuamTax.com optimized for Microsoft Internet Explorer*
- Latest version of Adobe Reader, available for free from [adobe.com](http://adobe.com).