

BUSINESS LICENSE BRANCH FEES

Updated March 2013

Tobacco License	
Retail Tobacco License	\$ 100.00
Wholesale Tobacco License	\$ 1,000.00
Coin Vending Tobacco License	\$ 40.00
Penalty for failure to renew license on June 30th - \$50 plus \$1.00 for each calendar day	\$ 50.00
Penalty for violation of Tobacco products not accessible to minors	\$ 250.00
Reproduction of Documents & Records	
Copy of each business license	\$ 3.00
Certificate of Existence	\$ 10.00
Certificate of Good Standing	\$ 25.00
Certificate of Exemption	\$ 20.00
Authentication/Certification fee documents filed at General Licensing	\$ 10.00
Copy of each page of any document filed with General Licensing Br.	\$ 1.00
Replacement of Corporate Certificate	\$ 25.00
Copy of any Compliance, Regulatory Testing or study guide pamphlet	\$ 5.00
Wholesale Licenses (Annual)	
\$1.00 to \$100,000.00	\$ 100.00
\$100,001.00 to \$500,000	\$ 200.00
\$500,001.00 to \$1,000,000.00	\$ 400.00
\$1,000,001.00 to \$2,000,000.00	\$ 800.00
Exceeding \$2,000,000.00	\$ 1,000.00
Retail Licenses (Annual)	
\$1.00 to \$250,000.00	\$ 100.00
\$250,001.00 to \$500,000.00	\$ 200.00
\$500,001.00 to \$1,000,000.00	\$ 400.00
\$1,000,001.00 to \$2,000,000.00	\$ 800.00
Exceeding \$2,000,000.00	\$ 1,000.00
Each Coin Vending Machine for printed materials	\$ 10.00
Manufacturer's License	
a) Hand	\$ 25.00
b) Machine	\$ 80.00
Service business or calling non-professional activities	\$ 50.00
Rental (1) unit residential real property	\$ 10.00
Rental unimproved real property	\$ 100.00
Rental multiple residential units	\$ 25.00
Basic \$25.00 or \$5.00 for each additional unit whichever is greater	
Rental of each commercial office unit	\$ 5.00
Rental of hotel or motel	
\$5 for each unit	\$ 5.00
Rental warehouse storage space	\$ 200.00
Registration of Corporation & Other Entity	
Domestic Corporation (Guam) - Articles of Incorporation	\$ 100.00
Article of Non-Profit Corporation	\$ 50.00

Filing of Corporate By-Laws	\$ 75.00
Filing of By-Laws - Non-Profit Corporation	\$ 10.00
File amended Article of Incorporation	\$ 25.00
File amended By-Laws	\$ 25.00
Filing fee voluntary corporate dissolution	\$ 25.00
File Service of process on domestic and foreign corporation (section 28105(1)(b)) Off-island plus additional cose incurred	\$ 50.00
Foreign corporation	\$ 100.00
Filing Articles of merger	\$ 100.00
Dissolution of partnership	\$ 25.00
Registration of limited liability partnership \$250 each partner not to exceed \$1000 if partners are more than four (4)	\$ 500.00
Foreign partnership, designate agent for service of process or serve process on Director	\$ 40.00
Pawnshop	\$ 500.00