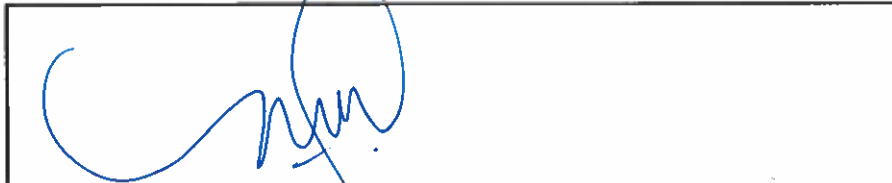


**Guam Department of Revenue and Taxation**  
**Cannabis Control Board Meeting**  
 Meeting Date: Monday, July 25, 2022 | Time: 1:30 p.m.  
 Zoom Video Conference: <https://us02web.zoom.us/j/86361086532>

BOARD MEMBERS	POSITION TITLE	SIGNATURE
Vanessa Williams	Chairwoman	ZOOM
Dafne Shimizu Marie Lizama	Vice Chairwoman – Director, DRT Deputy Director, DRT	ZOOM
Cid Mostales	Member – DPHSS Designee	ZOOM
Nico Fujikawa	Member – GVB	ZOOM
Chelsa Muna-Brecht	Member – Director, DOAG	ZOOM
Stephen Ignacio	Member – Chief, GPD	ZOOM

This is to certify that the above information is true and correct:



Board Secretary

07/25/2022

# Cannabis Control Board

Regular Meeting #40 | July 25, 2022 | 1:30 p.m.

Zoom Video Conference: <https://us02web.zoom.us/j/86361086532>

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## Agenda

- I. Call to Order
  - II. Roll Call of Members/Quorum
  - III. Secretary's Report
    - A. Meeting Minutes
  - IV. Old Business
    - A. Seed to Sale System Implementation
    - B. Cannabis Banking Related Issues
    - C. Seed to Sale Systems Cost Sharing
  - V. New Business
    - A. Cannabis Industry Implementation Plan
  - VI. Next CC Board Meeting
  - VII. Open Forum/Public Comment
  - VIII. Adjournment
-

Cannabis Control Board  
Meeting Minutes  
July 25, 2022

**Opening**

Chairperson Williams called the regular board meeting of the Cannabis Control Board to order at 1:32 p.m. on July 25, 2022.

Location: Zoom Video Conference  
Meeting ID: 698 255 5129  
Password: CCBGUAM

**Attendees Present:**

Vanessa Williams (*Appointee*), Chair  
Dafne Shimizu (DRT), Vice-Chair  
Nico Fujikawa (GVB)  
Cid Mostales (DPHSS)  
Chelsa Muña-Brecht (DOAG)  
Marie Lizama (DRT), Deputy Director  
Chief John Borja (DOAG)  
Chief Stephen Ignacio (GPD)

**Apologies:**

Ursula Herrera (*Appointee*), Secretary  
Theresa Arriola (GBHWC)  
William Parkinson (*Appointee*)

**Quorum present?** Yes

**III. Secretary's Report**

A. Meeting Minutes

Member Mostales made a motion to accept the minutes of the June 6, 2022 (CCB 39) meeting. Member Fujikawa seconded the motion. Motion carried unanimously.

**IV. Old Business**

A. Seed to Sale System Implementation

Member Mostales provided an update, reporting that Metrc finished their FAQs and fit-gap and that DPHSS was now waiting for the Memorandum of Understanding (MOU) on the adult cannabis side.

Vice-Chair Shimizu added that there have been discussions to establish an MOU between DRT and DPHSS, and DOAG and DPHSS before there can be any engagement with Metrc on the adult use side. She advised that DRT will be reviewing a draft MOU from DPHSS as soon as possible to proceed to the next stage of the seed-to-sale system implementation.

## **B. Cannabis Banking Related Issues**

Chairperson Williams advised that on July 12, 2022, the Banking and Insurance Commissioner gave a report to the media about issuing a Request for Proposal (RFP) for cannabis-related banking services.

Vice-Chair Shimizu added that in that same news article, Director Birn was quoted stating that the Department of Administration (DOA) issued an RFP for banking services, including cannabis banking (RFP# DOAACCT2022-066-0-2). She also indicated that the Banking and Insurance Commissioner was still working with the banking industry and other stakeholders to discuss how cannabis banking can move forward. There were no other updates to report.

Chairperson Williams committed to following up with DOA on the timelines and deadlines for the RFP.

## **C. Seed to Sale Systems Cost Sharing**

Member Mostales advised that Metrc's seed-to-sale system costs approximately \$75,000 annually. He indicated that once the MOUs with each department are in place, then the annual cost to each department can be determined. The current MOU that was being developed was for the adult use to utilize and receive training for the software and to work with Metrc on the fit-gaps according to the rules and regulations. He advised that discussion on cost had not yet been initiated with the various departments. Vice-Chair Shimizu further added that she expects the current MOUs to dictate how cost sharing would occur.

## **V. New Business**

### **A. Cannabis Industry Implementation Plan**

Vice-Chair Shimizu reported that DRT has been meeting with licensing agencies, building permitting agencies, such as DPHSS, Land Management, DPW and GPD to discuss the licensing process and requirements. She stated that all agencies are reviewing the requirements to be ready for the August 29 effective date. However, it was explained that the first step would be for Responsible Officials to be identified and approved by the Board before licensing applications can be processed.

The Board was further advised that Deputy Director Lizama and representatives from DPHSS met with the Washington State Liquor and Cannabis Board, who offered to assist the Board with implementation. Vice-Chair Shimizu indicated the experience of the Washington State Liquor and Cannabis Board would be valuable to Guam.

Vice-Chair Shimizu also confirmed that the form for the Responsible Official was ready and that DRT will make the form publicly available before August 29.

It was noted that the Business Licensing and Permitting group was also considering whether a separate guide for cannabis licensing should be issued. In addition, DRT was also working on developing a flow chart and other documents to assist the public as well as

regulators with applications. Vice-Chair Shimizu indicated that documents will be shared with the Board for review at the next meeting.

Chairperson Williams recognized Craig Camacho, Head of Compliance, who joined the meeting.

The Compliance Team shared their screen to provide an overview of some of the draft documents in progress which were being prepared to help the public with the application process.

Vice-Chair Shimizu reiterated the importance of having the banking issue resolved in time to accept licensing application fees and for the excise tax. Chairperson Williams committed to confirming the status of the two issues with DOA Director Birn and reporting back to the Board at the next meeting.

#### **VI. Next CCB Meeting**

The next CCB meeting was not scheduled. Chairperson Williams confirmed that an email will be circulated to the Board to poll for dates that most Board members would be available to attend.

The Board was asked to come prepared to the next Board meeting having reviewed DRT's draft flow chart and quick reference guide in advance.

#### **VII. Open Forum/Public Comment**

Vice-Chair Shimizu shared that among the jurisdictions that DRT spoke with, none of them experienced a smooth implementation, and while all Guam departments were working diligently to ensure the industry starts as smooth as possible, the cannabis industry is new in Guam and some hiccups are to be expected.

She further added that DPHSS hired a consultant to review the rules and regulations. DPHSS's consultant noted some recommendations that will be put forward for consideration by the Board. She advised that the consultant's recommendations were based on their experience with other jurisdictions. Chairperson Williams indicated if time permits, an agenda item to discuss revisions to the rules and regulations may be added.

There were no comments from the public.

#### **VII. Adjournment**

*Member Fujikawa made a motion to adjourn the meeting. Member Mostales seconded the motion. Motion carried unanimously.*

The Cannabis Control Board meeting was adjourned at 2:20 p.m. on July 25, 2022.

Prepared by:



Ursula Herrera  
Secretary

Noted by:



Vanessa Williams  
Chairperson