

**Guam Department of Revenue and Taxation  
Cannabis Control Board Regular Meeting**

**Time: 2:00pm**

**Meeting Date: October 08, 2020**

**Zoom Video Conference Meeting ID: 698 255 5129 - Password: CCBGUAM**

Board Members	Position Title	Signature
<b>Atty. Vanessa Lee Williams</b>	Board Chairperson	Zoom
<b>Dafne Mansapit-Shimizu</b>	Director, Department of Revenue & Taxation (Vice-Chairman)	Zoom
<b>Adrian Cruz</b>	Deputy Director, Department of Agriculture	Zoom
<b>Dr. Suzanne S. Kaneshiro</b>	Chief Public Health Officer, Department of Public Health & Social Services	Zoom
Zita Pangelinan		
<b>Theresa Arriola</b>	Director, Guam Behavioral Health & Wellness Center	Zoom
<b>Chief Stephen Ignacio</b>	Guam Police Department	Zoom
Andrew Quitugua		
<b>Nico Fujikawa</b>	Director of Tourism Research, GVB	
<b>Ursula Herrera</b>	Board Secretary	Zoom
<b>William Parkinson</b>	Member	Zoom

This is to certify that the above information is true and correct:



Board Secretary

10/8/2020

Cannabis Control Board  
Meeting Minutes  
October 08, 2020

**Opening**

Chairperson Williams called the regular board meeting of the Cannabis Control Board to order at 2:00 p.m.

Location: Zoom Video Conference

Meeting ID: 698 255 5129

Password: CCBGUAM

**Attendees Present:**

Dafne Shimizu (DRT)

Andrew Quitugua (GPD)

Ursula Herrera (*Appointee*)

William Parkinson (*Appointee*)

Adrian Cruz (DOAG)

Zita Pangelinan (DPHSS)

Theresa Arriola (GBHWC)

**Apologies:**

Nico Fujikawa (GVB)

**Quorum present?** Yes

**Approval of Minutes**

- The minutes of July 30, 2020 and August 10, 2020 meeting were unanimously approved as distributed, subject to corrections.

**Old Business**

**a. Preliminary Cost Impact Assessment for Proposed Rules & Regulations**

- Chairperson Williams sent a request to Lester Carlson (BBMR) for agency support in preparation of the assessment, which they will assist. At BBMR's request, CCB must provide the following agency costs: costs associated with a full functioning laboratory or testing facility, additional staff requirement, classification of personnel, proper training costs, workspace requirement, workstations, estimated volume of applicants from various stages of production, any indirect costs associated with implementation enforcement of the rules.
  - DRT, DOAG and DPHSS will provide their economic cost impacts by Friday, October 16, 2020.
  - Director Cruz: The Department of Agriculture will have paper copies of proposed rules and regulations and copies of the cost impact assessment in the Director's Office for the public to view. Copies will be made available via email upon request.

#### b. Public Hearing Schedule

- Proposed Dates:  
Thursday, November 12, 2020, 5:30p.m. – 7:00 p.m.  
Friday, November 13, 2020, 5:30p.m. – 7:00 p.m.  
Saturday, November 14, 2020, 9a.m.- 5:00 p.m.  
Post public hearing CCB discussion will be held on Wednesday, November 18, 2020 9a.m.- 12p.m.
- DRT Compliance and Secretary Herrera will work on setting up an email account designated for public comment and testimony.

#### c. Seed to Sale RFP

- Zita Pangelinan (DPHSS): RFP had been submitted to the Attorney General for review on March 20<sup>th</sup>. In July it was returned to DPHSS requesting more information, stating that DPHSS didn't fulfill the requirements. DPHSS resubmitted on September 2<sup>nd</sup> and is awaiting reply from the AG's. Follow ups were attempted, with no feedback on the second revision. DPHSS will continue to follow up.
  - Ms. Pangelinan will send a copy to Vice Chair Shimizu at DRT.

#### New Business

- Annual Summit
  - Vice Chair Shimizu: CCB's regulatory agencies, along with Department of Land Management (DLM), government stakeholders and private sectors are required by law to hold an annual summit to discuss the regulation of cannabis on Guam. Due to COVID restrictions, a virtual summit will be held via Zoom. DRT will reach out to DLM, government stakeholders and private sectors to request for participation. DRT will coordinate and schedule the annual summit.

#### Announcements

- Union Representative for the United Food and Commercial Worker's Union (Hugh Giordano)
  - Letter will be accepted as public comment (see Appendix A.)
  - Public hearing schedule will be provided to Mr. Giordano
- Cannabis Cup
  - Director Cruz was informed by Senator Ridgell's office the there is interest in holding the annual Cannabis Cup on Guam.
    - Director Parkinson makes a motion to add 'Event permits' to the rules and regulations'.

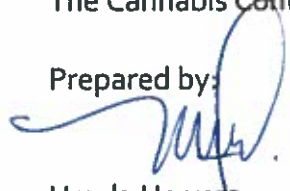
- Director Parkinson withdraws his motion to add 'Event permits' to the rules and regulations'.
- 'Event permits' will be added to the agenda at the CCB meeting following the public hearing.
- 
- Next CCB meeting will be on Thursday, October 29, 2020.

**Open Forum/Public Comment**

**Adjournment**

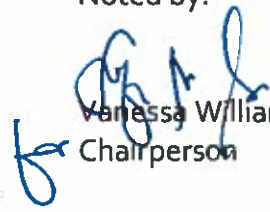
The Cannabis Control Board meeting was adjourned at 3:38 p.m.

Prepared by:



Ursula Herrera  
Secretary

Noted by:



Vanessa Williams  
Chairperson

CANNABIS CONTROL BOARD

Regular Meeting | October 8, 2020 | 2:00 pm

- I. Call to Order
- II. Roll Call of Members/Quorum
- III. Secretary's Report – July 30, 2020 & August 10, 2020 Meeting Minutes
- IV. Old Business
  - a. Preliminary Economic Impact Assessment for Proposed Rules & Regulations
  - b. Public Hearing Schedule
  - c. Seed to Sale RFP
- V. New Business
  - a. Annual Summit
- VI. Announcements
  - a. Union Representative for the United Food and Commercial Worker's Union
  - b. Cannabis Cup
- VII. Open Forum/Public Comment
- VIII. Adjournment