

**Government of Guam**  
**Fiscal Year 2006 Budget**  
**Equipment/Capital and Space Requirement**

**Function: Fiscal and Administrative Services**

**Agency: Revenue and Taxation**

**Program: Executive**

<b>EQUIPMENT/CAPITAL LISTING:</b>			
<b>Description</b>	<b>Quantity</b>	<b>Percentage of Use</b>	<b>Comments</b>
Pager Rental	5	100%	
4 Drawer Filing Cabinet	12	100%	
5 Drawer Filing Cabinet	1	100%	
Calculator	6	100%	
Chairs	46	100%	
Computer	24	100%	
Conference Chairs	21	100%	
Conference Table	3	100%	
Desk	28	100%	
Executive Chair	3	100%	
Executive Desk	2	100%	
Fax Machine	1	100%	
Neopost Mailing Machine	1	100%	
Printer	9	100%	
Typewriter	4	100%	
Xerox Copier	2	100%	
Vehicle	4	100%	

<b>SPACE REQUIREMENT (for Personnel and Equipment/Capital)</b>	<b>Total Program Space (Sq. Ft.)</b>	<b>Total Program Space Occupied (Sq. Ft.)</b>	
			5,320
<b>Description</b>	<b>Square Feet</b>	<b>Percent of Total Program Space</b>	<b>Comments</b>
Personnel	3,820	100%	
Equipment/Capital	1,500	100%	

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**Fiscal Year 2006 Budget**  
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**Function: Fiscal and Administrative Services**

**Agency: Revenue and Taxation**

**Program: Real Property Tax**

**EQUIPMENT/CAPITAL LISTING:**

Description	Quantity	Percentage of Use	Comments
Desk Top Computers	21	100%	
Word Processor	1	100%	
Computers Printers	3	100%	
IBM Typewriters	1	100%	
Desk Calculators	20	100%	
Office Chairs	30	100%	
Office Desks	27	100%	
2 Drawer Filing Cabinet	8	100%	
3 Drawer Filing Cabinet	2	100%	
4 Drawer Filing Cabinet	34	100%	
5 Drawer Filing Cabinet	13	100%	
Refrigerators	3	100%	
Computer Stand	3	100%	
Typewriter Stand	5	100%	
Printer Stand	1	100%	
Credenza	1	100%	
Xerox Copier	1	100%	

SPACE REQUIREMENT (for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.)	Total Program Space Occupied (Sq. Ft.)	3,170
Description	Square Feet	Percent of Total Program Space	Comments
Personnel	2,170	100%	
Equipment/Capital	1,000	100%	



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**Fiscal Year 2006 Budget**  
**Equipment/Capital and Space Requirement**

**Function: Fiscal and Administrative Services**

**Agency: Revenue and Taxation**

**Program: Tax Enforcement**

**EQUIPMENT/CAPITAL LISTING:**

Description	Quantity	Percentage of Use	Comments
2 Drawer Filing Cabinet	33	100%	
2 Drawer Safe	2	100%	
2 Drawer Stand	3	100%	
3 Drawer Filing Cabinet	19	100%	
3 Drawer Stand	4	100%	
4 Drawer Filing Cabinet	21	100%	
4 Drawer Safe	1	100%	
5 Drawer Filing Cabinet	22	100%	
9mm Pistols	6	100%	
Calculator	39	100%	
Chairs	92	100%	
Computer Stand	19	100%	
Computers	51	100%	
Conference Table	1	100%	
Desk	64	100%	
Xerox Copier	1	100%	
Folding chairs	40	100%	
Printer	6	100%	
Tables	29	100%	
Transcriber	1	100%	
Typewriter	2	100%	
Typewriter Stand	2	100%	
Ups	12	100%	
Word Processor	1	100%	

(for Personnel and Equipment/Capital)	Total Program Space (Sq. Ft.)	Total Program Space Occupied (Sq. Ft.)	9,350
Description	Square Feet	Percent of Total Program Space	Comments
Personnel	8,350	100%	
Equipment/Capital	1,000	100%	





